

## **Rodrigo Corrêa da Silva**

**Address:** São Paulo, Brazil      **Date of birth:** 08/20/1991

**Marital status:** Single      **Phone / WhatsApp:** (15) 99168-4411

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### ➤ **Objective**

Web developer / Designer / English teacher

### ➤ **Academic education**

Fatec Sorocaba (Sorocaba Technology College)

Systems Analysis and Development (December/2019) – Incomplete (4th Semester)

Colégio Politécnico de Sorocaba (Sorocaba Polytechnic School)

IT Technician (Completed in December/2012)

Etec Fernando Prestes

Small Business Management Technician (Completed in December/2012)

Business Administration Technician (Completed in July/2011)

Accounting Technician – Interrupted (2nd Semester)

### ➤ **Professional qualification**

Hardware Training - 80 hours, Senac Sorocaba (Completed in December/2017)

Programmable Logic Controller (PLC) - 36 hours, Fatec Sorocaba (Completed in November/2017)

Japanese Basic - Module 2 (Katakana) - 30 hours, AJG (Completed in September/2017)

Metrology Applied to Automotive - 40 hours, Senai (Completed in August/2017)

Japanese Basic - Module 1 (Hiragana) - 30 hours, AJG (Completed in June/2017)

Residential Electrician Installer - 160 hours, Senai (Completed in May/2017)

Coletivo Jovem - 32 hours, Instituto Coca-Cola Brasil / AJG (Concluded in April/2017)

Microcomputer Maintenance and Local Network Implementation - 60 hours, Senac Sorocaba (Completed in October/2016)

Java Programming Basic - 80 hours, Abútua / Facens (Completed in July/2012)

Accounting assistant - 60 hours, Senai (Completed in November/2010)

AutoCAD 2007 2D and 3D (Nippo – 102 hours)

Excel 2007 Advanced - 27 hours, Senac Sorocaba (Completed in August/2010)

Word 2007 Intermediate - 100 hours, Uniso / Unit (Completed in December/2008)

English Basic - Breaking Free (Fisk – 52 hours)

English for Public Agents (Senac Nações Unidas - 80 hours)

English for Commerce and Tourist Spaces (Senac Nações Unidas - 80 hours)

### ➤ **Languages**

- Portuguese: Native
- English: Upper-intermediate - B2 (CEFR - Common European Framework of Reference for Languages)
- European Portuguese: Advanced (Good understanding)

- German, French, Spanish, and Italian: Basic - A1

➤ **Skills:**

- **General skills:**

Administration, Management, Strategic Planning, Project Management, Time Management, Organization Skills, Continuous Improvement, Web Development, Web Design, Design, Front-End Development, Help Desk Support, SEO (Search Engine Optimization), Social Media, Digital Marketing, English Teaching, English and Web Development Teaching, Translation

- **Technologies skills:**

HTML5, CSS3, Bootstrap, JavaScript, jQuery, PHP, MySQL, WordPress, Adobe Photoshop, CorelDRAW, Canva, Asana, ChatGPT, C, Visual Basic, Java, Windows, Microsoft Office, Windows Server

➤ **Work Experience**

**Company:** DevriX

**Position:** Intern (WordPress Development and Support)

**Function:** I worked on a project to write down and implement improvement suggestions and/or ideas for one of the agency's WordPress websites, regarding design, features and performance. And I worked in technical support for the agency's WordPress themes and plugins.

**Duration:** 08/27/2020 to 08/27/2021

**Company:** Etec de Itu

**Position:** Systems Analysis and Development Intern

**Function:** Assist in the maintenance, organization and setup of computers. Assist in installation and configuration of hardware and software. Provide support to users and customers in software usage. Assist in setting up various equipment on the local network. Assist in the installation of networks, computers and data communication. Assist with technical support for users.

**Duration:** 09/03/2018 to 09/02/2019

**Company:** Valid

**Position:** Operations assistant

Note: Temporary employee through the company HexaIT in the IT team of the company Tivit allocated to the company Valid.

**Function:** Assist in the maintenance and configuration of networked computers, assist in the installation and configuration of hardware and software, assist in IT technical support.

**Duration:** 07/27/2016 to 08/26/2016

**Company:** DBC Oxigênio Ltda

**Position:** Web designer

**Function:** I performed the migration to WordPress for the educational section of DBC Oxigênio's virtual store, and other tasks related to the educational section and the company's virtual store.

**Duration:** 02/03/2014 to 07/31/2014

**Company:** INSS Sorocaba

**Position:** Systems Analysis and Development Intern

**Function:** Assist in systems maintenance, assist in organizing systems, assist in systems testing, assist in the configuration of various systems, perform the maintenance and development of the INSS Sorocaba management website.

**Duration:** 02/01/2013 to 01/31/2014

**Company:** Fatec Sorocaba (Sorocaba Technology College)

**Position:** Computer Technician Intern

**Function:** Assist under supervision in administrative support activities in the use of IT and internet, assist in assisting with the use and conservation of IT accessory equipment: such as printers, multimedia and telecommunications devices, assist in the installation and configuration of computer hardware and software in accordance with administrative standards, assist in the maintenance and configuration of networked computers, assist, under supervision, in the search for new solutions to optimize the flow of administrative tasks with the use of IT, assist in identifying computer equipment for purchasing and searching for potential suppliers, reading manuals and helping to improve the use of equipment.

**Duration:** 03/05/2012 to 12/31/2012

**Company:** Etec Fernando Prestes

**Position:** Small Business Management Technician Intern

**Function:** Assist users and guide them regarding the library and system information resources, perform control of consultation and/or loan of books and other library resources, telephone answering, and typing.

**Duration:** 09/19/2011 to 01/31/2012

**Company:** Numerati Contabilidade S/S Ltda

**Position:** Accounting Technician Intern

**Function:** Office assistant, assisting in organizing files and documents in general, assist in typing documents and administrative activities, assist in the fiscal accounting of the incoming and outgoing books.

**Duration:** 04/04/2011 to 07/29/2011

**Company:** Etec Rubens de Faria e Souza

**Position:** Business Administration Technician Intern

**Function:** Provide assistance to area coordinators and teachers, telephone answering, archive and generate documents related to area coordination, documents typing, assist in the preparation of teachers schedules and typing classes assignment.

**Duration:** 08/09/2010 to 02/28/2011


**Company:** E. E. Francisco Camargo César - ACESSA Escola Fundap


**Position:** Intern - Computer Lab Monitor

**Function:** Assist users of the computer lab, acting as a facilitator, answering questions, making suggestions for activities and encouraging the use of program resources (projects network, websites navigation, etc.).

**Duration:** 07/01/2009 to 06/30/2010

 **Links:**

 My WordPress website: <https://www.rodrihocorrea.org>

 GitHub: <https://github.com/Rodrigo-Correa>

 YouTube: <https://youtube.com/@rodrihocorreaofficial>

 Facebook: <https://web.facebook.com/RodrigoCorreaOfficial>

 Twitter: <https://twitter.com/RCorreaOfficial>

 Instagram: <https://www.instagram.com/rodrihocorreaofficial>

 Pinterest <https://www.pinterest.com/rodrihocorreaofficial>

 LinkedIn: <https://www.linkedin.com/in/rodrihocorreaofficial>

### **Contact info:**

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