

Resume of

Farjana Faria

Ghatura, Brahambaria Sadar, Brahambaria

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CAREER OBJECTIVE

To make positive contribution as part of your dynamic and well reputed organization in a position where my management, decision making and communication skills will be appreciated and enhanced.

ACADEMIC INFORMATION

Higher Secondary Certificate (H.S.C)

Institute: Obaidul Moktadir Chowdhury Mohila College

Result: GPA-3.33 (on scale of 5.00)

Group: Humanities

Passing year: 2022

Board: Comilla

Secondary School Certificate (S.S.C)

Institute: Al-Haj Azharul Islam Mohila Dakhil Madrasa

Result: GPA-3.75 (on scale of 5.00)

Passing year: 2020

Board: Madrasah

EXPERIENCE

- ❖ 3+ years experience about digital Marketing. Facebook and Google ads Expert. Platform: fiverr, Upwork & Local Client.

COMPUTER SKILLS

- Office Application: M/S word, power point
- Data Analysis: M/S Excel
- Internet Browsing

LANGUAGE SKILL

Native language : Bangla (proficient in both speaking and writing)

Foreign language : English (proficient in reading, writing, speaking and listening)

Foreign language : Hindi (proficient in reading, writing, speaking and listening)

INTERESTS

- Reading Books
- Spots: Cricket, Football, Badminton
- Watching movies

Hobbies

- Gardening
- Cooking

SELF-ASSESSMENT

- ❖ My strength includes willingness to learn and accept responsibility and apply whole heartedly and honestly to Task at hand. I am fully confident and quick learner.

PERSONAL DETAILS

Name : Farjana Faria
Father Name : Jamal Mullah
Mother Name : Champa Begum
Date of Birth : 8th July 2000
Religion : Islam
Gender : Female
Marital Status : Unmarried
Nationality : Bangladeshi
Present Address : Ghatara, Brahmanbaria Sadar, Brahmanbaria
Permanent Address : Same as Present Address.

DECLARATION

I declare that the information provided in this form are correct, true and complete to the best of my knowledge and belief.



Signature