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**Resume Of**

**Anik Karmakar**

Mailing Address : Nipobon Monipuri para Khadimnagor Shaporan , Sylhet

Sylhet-3103

Cellular-+88-01775660457

Email Address: [aniksyltt@gmail.com](mailto:aniksyltt@gmail.com)

**Career Objective:**

To work in an environment where there is an opportunity of self-assessment and improvement in both individual and group based jobs that would be beneficial to an organization.

**Educational Qualification:**

***Master’s of Business Administration (MBA)***

Institute Name : Madan Mohan College , Sylhet

Mejor Subject : Management

Result : Running

***Bachelor of Business Administration (BBA)***

Institute Name : Madan Mohan College , Sylhet

Mejor Subject : Management

Result : 3.10 out of 4.00

Year of Passing : 2022

***Higher Secondary Certificate (HSC)***

Institute Name : Sylhet Government College

Group : Business Studies

Result : 4.17

Year of Passing : 2016

Board : Sylhet

***Secondary School Certificate (SSC)***

Institute Name : Hazrat Shahparan (R.) High School

Group : Business Studies

Result : 4.75

Year of Passing : 2014

Board : Sylhet

**Experience :**

●       **Kamala Vander Group**

*Accountant ( Duration : 10.01.2016 - 31.05.2022)*

*Job Responsibility : Handling cash collection from all branch's daily sales then party payments at the proper time.*

*Maintain Daily Cashbook Balance ( Own software ) . Many more*

**Skills:**

* SEO ( Search Engine optimization) from Hridoy Chowdhury ( https://www.hridoychoudhury.com/)

( November 2022 to March 2023)

* Basic Computer

(12 April 2012 to 16 June 2012)

* All Software of MS Office Package.
* Internet Browsing, E-mailing and Networking.

**Language Proficiency:**

* Bengali: Mother Tongue
* English: IELTS 5.5 ( Speaking 6, Writing 6, Reading 5, Listening 5 )

**Special Skills:**

* Excellent communications skills, good knowledge of clinical practices and protocols, hard working, motivated, optimistic.

**Personal Information:**

**Name : Anik Karmaker**

Father’s name : Provat karmakar

Mother’s name : Sima rani karmakar

NID Number : 19989116242000013

Driving License No : SL0083217CL0007

Date of birth : 1st january 1998.

Age : 24 years

Marital Status : Single.

Present Address : Nipobon monipuri para Khadimnagor shaporan Sylhet 3103

Religion : Hindu.

I therefore declare that above stated information’s about myself is true and variable.



*(****Anik Karmakar****)*