



ERIC MURMU



Bashundhora R/A, Dhaka -
1229



01746975114



murmu.eric@gmail.com

A Believer who loves to work to stay ahead of the technology curve in corporate computing. Eager to learn, improve and take responsibility. looking for a chance to get real-world experience and contribute significantly to the organization.

EXPERIENCE

Dec 2022-

WORLD MISSION PRAYER LEAGUE (LAMB HOSPITAL)

FISTULA-FRREI, RANGPUR & RAJSHAHI DIVISION

Jan 2023

DESIGNATION: MONITORING & DOCUMENTATION OFFICER

- Organized files, spreadsheets and reports.
- Analyzed large data projects, including workflow scheduling, data entry and accuracy verification.
- Participated in the development of monthly, quarterly plans and reports.
- Prepare Case Story, Update Dashboard Report
- Prepare annual report, GPS report.
- Computer-based monitoring and documentation system, using KOBO, Atlas etc.

Feb 2022-

WORLD MISSION PRAYER LEAGUE (LAMB HOSPITAL)

SCORE PROJECT, RANGPUR DIVISION

Aug-2022

DESIGNATION: MONITORING & DOCUMENTATION OFFICER

- Sorted and organized files, spreadsheets and reports.
- Analyzed large data projects, including workflow scheduling, data entry and accuracy verification.
- Participated in the development of monthly, quarterly plans and reports.
- Supported the documentation of program activities using various approaches
- Performed archiving and updating of all important project implementation projects.
- Computer-based monitoring and documentation system, using KOBO, COMM CARE, MWATER etc.

LinkedIn Profile: [linkedin.com/in/eric-murmu](https://www.linkedin.com/in/eric-murmu)

Behance: <https://www.behance.net/ericmurmu>

Dribbble Profile: https://dribbble.com/Eric_B

SKILLS

Software Skills

- | | |
|---------------------|------------------------|
| • Figma | <div><div></div></div> |
| • Adobe Xd | <div><div></div></div> |
| • Adobe Photoshop | <div><div></div></div> |
| • Adobe Illustrator | <div><div></div></div> |
| • HTML/CSS | <div><div></div></div> |
| • SQL | <div><div></div></div> |
| • PHP | <div><div></div></div> |
| • Microsoft Office | <div><div></div></div> |
| • Power Bi | <div><div></div></div> |
| • Tableau | <div><div></div></div> |

Feb 2021-
May 2021

INTERNSHIP- LAMB HOSPITAL, MIS-R, PARBATIPUR, DINAJPUR

- Sorted and organized files, spreadsheets and reports.
- Analyzed large data projects, including workflow scheduling, data entry and accuracy verification.
- Analyzed company training methods and made adjustments to rectify issues, increase efficiency and exceed training goals.

Jun 2015 –
July 2015

VOLUNTEER – LAMB ENGLISH MEDIUM SCHOOL – PARBATIPUR, DINAJPUR

- Instructed students through lectures, discussions, presentations and problem solving.

EDUCATION

Dec-2022
On going

Google UX Design Professional Certificate

From Course Era

Oct 2022 –
Dec 2022

Training on UX UI

From **Kore Search**

Jan 2016 –
May 2021

Bachelor of Business Administration (BBA)

NORTH SOUTH UNIVERSITY

| Major -- Management Information Systems

July 2012 –
Aug 2013

H.S.C – ADHORSHA DEGREE COLLEGE - PARBATIPUR, DINAJPUR

| Background -- Science

Jun 2011 –
Jun 2012

S.S.C – CANTONMENT PUBLIC SCHOOL & COLLEGE - PARBATIPUR, DINAJPUR

| Background -- Science

GENERAL SKILLS

Teamwork

Communication

IT Skills

Computer Skills

Willingness to Learn

Analytical Skills

Data Analysis

REFERENCE

Ronald Tudu
Senior Software Engineer
At WellDev
Mobile: +8801755506773

Mr. Christian Vestergaard
Head Master
LAMB English Medium School
Mobile: +8801730456813
Email:christianv@lambproject.org